

Great Missenden Early Years Foundation Stage

Pre-School Admissions Policy



Great Missenden EYFS welcome and value all members of our community.

Great Missenden EYFS considers all applications with regard to equal opportunity. There is no discrimination regarding gender, race, culture, family circumstances, religion or ability.

Pre-School Applications

Application packs can be found on the School Website (www.greatmissendenschool.co.uk Extended Services tab) or are available from the school office.

Completed application forms should be addressed to the admissions officer (Mrs Sue North) and handed in via the office. The applicant's name will be placed on a waiting list.

Correspondence will be sent to the parents/primary carers during the half term before the child will be eligible for entry to the setting.

Pre-School Criteria for Admission

Children can be added to the waiting list at any age.

We accept children onto the register in the term **after** their third birthday.

We offer each eligible child a minimum of 2 sessions per week and a maximum of 10 (subject to availability).

Children already attending Pre-School will have priority over new starters.

Where suitable sessions can't be offered and a family defers, that child will get preference of sessions over new starters in the following term.

We prioritise our waiting list for new applicants in Date of Birth order. Children due to start Reception in the following academic year will receive priority.

Should 2 children of exactly the same age request the same sessions, where they were the only two remaining sessions, these would be allocated to the child who has been on the waiting list the longest.

Admission to Great Missenden Primary School

Pre-School is part of our Extended Services and a place in Pre-School does not influence in any way the offer of a place in Great Missenden School Reception class.

Bucks County Council administers all applications for admission to primary schools including Great Missenden C of E Combined School. For further information please refer to www.buckscc.gov.uk (School Admissions)

Starter pack admission and registration forms

It is the responsibility of the parent/primary carer to ensure that all relevant information about their child is accurate and up-to-date. This is especially important when considering information such as medical needs (ie.allergies), illness, cultural beliefs, dietary needs and contact numbers. We require three telephone contact numbers for each child; one for each parent/ primary carer and another for a person who can be contacted should the parent/primary carer be unobtainable.